August 15, 2018


Dear Principals, Superintendents, and School Health Staff:

In accordance with Section 38.002, Education Code and 25 TAC §97.71, all public school districts and accredited private schools must complete the Annual Report of Immunization Status each year. The purpose of this report is to monitor compliance with the Texas immunization requirements outlined in 25 TAC §§97.61-97.72. Please use the enclosed 2018 - 2019 Texas Minimum State Vaccine Requirements for Students Grades K - 12 as a reference. In addition to the immunization requirement charts, please note the other enclosed documents: the report form, instructions, and provisional enrollment flow chart. Electronic versions of these documents are available online at http://chrstx.dshs.state.tx.us/CHRS/login.aspx and https://www.dshs.texas.gov/immunize/school/school-requirements.aspx.

The school nurse or other staff person who maintains immunization records should complete the Annual Report of Immunization Status. The assessment date range for evaluating all student records is between Friday, October 26, 2018 and Friday, December 14, 2018. Reports submitted prior to October 26 are not accepted. Submit the report online by December 14, 2018. Submitting reports after December 14, 2018 are late and are invalid. Facilities that do not submit the report as instructed may be subject to auditing.

School administration should review the report before submitting the report to the Department of State Health Services (DSHS). As per state law, exclude from school any students considered “delinquent” for any vaccine category until the student is brought into compliance.

We appreciate your support, and thank you for your commitment to the health and well-being of Texas students. For additional information about immunization requirements or this report, please contact the DSHS Immunization Unit at (800) 252-9152 or email us at schoolimm@dshs.texas.gov.

Sincerely,

Nancy Ejuma

Nancy Ejuma

Enclosures
Enclosed is the 2018 - 2019 Annual Report of Immunization Status for schools. This information is collected under the authority of Texas Education Code §38.002 and 25 TAC §97.71. It is used to measure compliance with immunization requirements and determines the need for further immunizations. As required by state law, all schools must complete this report. The Annual Report of Immunization Status will NOT collect pre-kindergarten immunization data for the 2018-2019 school year.

IMPORTANT: If you have received more than one Annual Report of Immunization Status form for the same school, you must contact us immediately at (800) 252-9152 or email schoolimm@dshs.texas.gov for detailed instructions. However, if one or more of the following scenarios listed below applies to your facility, please put a check next to it, write your facility’s name and Facility ID on the top of this sheet, and return it via fax or email. Fax: (512) 776-7544 or email schoolimm@dshs.texas.gov. Once you have submitted this form, it is not necessary to fill out the report.

- Closed or No Longer in Business
- Inactive / Temporary Closure
- Juvenile Justice Alternative Education Program (JJAEP)
- No Immunization Records Kept on Site / Students Accounted for on Home School Survey
- No Students Currently Enrolled
- Psychiatric Facility
- Alternative Adult Education
- Transitional Facility (houses youth that have transitioned from foster care and teaches life skills for independent living)
- Dual Credit Campus (an institution of higher education that provides college credits to high school students)
- Pre-K only facility (no Kindergarten - 12th grade students)

ONLINE DATA ENTRY

Each individual school district or non-public or private school must submit the Annual Report of Immunization Status online.

1) Go to the website located at http://www.artximmunize.com.

2) There are two tutorials at the top right-hand corner of this web page to help assist in this process. Please refer to the ‘User Account’ tutorial for instructions on creating a new user account and the ‘Imm Data Entry’ tutorial for instructions on immunization data entry.

3) Open each tutorial and either print out the slides or save the files to your computer. **NOTE:** there is a third tutorial titled “VHSS Data Entry.” You will not need this tutorial until instructed to enter data for Vision-Hearing-Spinal Screening later in the year.
4) Log in to the website. Username and Password should be the same as last year. Refer to the ‘User Account’ tutorial as needed for instructions. New users will need the Facility ID and FIN number located in the letter and at the top of the Annual Report of Immunization Status form, (your Annual Report of Immunization Status form is included in this mailing).

5) After logging in, refer to the ‘Imm Data Entry’ tutorial that you printed or saved to your computer. This tutorial contains instructions for entering your Annual Report of Immunization Status data online. You should also refer to the instructions on pages 2 - 6 of this document to supplement the online data entry instructions. The data entry online report form is in the same order as it appears on your paper Annual Report of Immunization Status form.

NOTE: If you have problems logging into the website, send an email to chrs.loginhelp@dshs.texas.gov. If you have questions with data entry, send an email to schoolimm@dshs.texas.gov. Please include the following information in your email so we can best assist you:
• Your first and last name,
• Your phone number,
• The name of your school district or non-public or private school,
• The facility ID that is printed on your Annual Report of Immunization Status form, and
• A detailed description of the issue you are having.

REPORTING TIMELINE

Report the immunization status of students between Friday, October 26, 2018 and Friday, December 14, 2018. The website will not allow people to submit immunization data until Friday, October 26, 2018. DSHS does not accept mailed or emailed copies of the immunization report.

DSHS does not grant extensions past the deadline. Failure to submit your Annual Report of Immunization Status by the due date may result in a school audit.

SECTION 1 (A through H):
DISTRICT / NON-PUBLIC or PRIVATE SCHOOL INFORMATION

Use the following information to access the online Annual Report of Immunization Status:

(A) Facility Name
(B) Facility ID
(C) FIN number
• For data reporting purposes, please ensure the mailing address provided accurately reflects the location of your facility. If it does not match, please contact us at (800) 252-9152 or email schoolimm@dshs.texas.gov to receive further instructions.
Enter your contact information:

(D) Name and Title

(E) Email address and phone number

Please complete the following information (Items G and H) for your ENTIRE district or non-public or private school, for ALL grades K - 12.

Non-public or private schools — please enter your specific non-public or private school information, NOT diocese total or parent organization information.

(F) Total number of students with at least ONE conscientious exemption in your district / non-public or private school for ALL grades K - 12.

(G) Total number of students enrolled in your district (for public schools) or school (for non-public or private schools):

- Include the total number of students enrolled regardless of what grade levels you have in your district or school. For example, a non-public or private school that has only grades 8 - 12 should provide the total number of students enrolled in grades 8 - 12.
- Include the total for ALL grades K - 12. Do not include Pre-K.

SECTION 2: IMMUNIZATION STATUS

The information below must be submitted for Kindergarten and 7th grade students in your school district or non-public or private school. For a list of immunization requirements, please refer to the Texas Minimum State Vaccine Requirements for Students Grades K - 12 (Stock No. 6-14) which is in Appendix 7 and found at www.ImmunizeTexas.com.

Part 1 – Totals

The following questions refer to questions (a) through (g) in Table 2: KINDERGARTEN, and Table 3: 7th GRADE.

For clarification on terms like “conscientious exemption” or “provisional enrollment,” please see Part 2 – Vaccine Specific Information.

1. Total number of schools in your district with Kindergarten (2a) and 7th grade (3a).
   a. For most non-public or private schools, the number should be 1.

2. Total number of students enrolled in kindergarten (2b) and 7th grade (3b).

3. Total number of kindergarten (2c), and 7th grade (3c) students with a conscientious exemption on file for at least one vaccine. Please count all students with an affidavit on file, regardless the number of vaccines checked off on the form.
a. If you mark that you have at least one student with a conscientious exemption, you must also mark the corresponding vaccine or vaccines that the student is exempted from in Column 3.

4. Total number of kindergarten (2d), and 7th grade (3d) students with a conscientious exemption to all required vaccines.
   a. Count the students who present an Exemption from Immunizations for Reasons of Conscience with all vaccines checked off.
   b. Number must be less than or equal to the number reported in 2c or 3c.
   c. You might not have any students in this category.

5. Total number of kindergarten (2e) and 7th grade (3e) students with a medical exemption.
   a. If you mark that you have at least one student with a medical exemption, you must also mark the corresponding vaccine or vaccines that the student is exempted from in Column 4.

6. Similar to section (d), total number of kindergarten (2e), and 7th grade (3e) students with a medical exemption to all required vaccines.
   a. Count the students who have not completed any required vaccine series but have presented a medical exemption statement for all vaccines.
   b. Number must be less than or equal to the number reported in 2e or 3e.
   c. You might not have any students in this category.

7. Total number of kindergarten (2g), and 7th grade (3g) students without an immunization record on file. Do not include students with an exemption to all vaccines. Students without immunization records or valid vaccine exemptions on file and not enrolled provisionally need to get the vaccines as soon as medically feasible. Per Section 38.001 of the Texas Education Code, each student shall be fully immunized against diphtheria, rubella, rubella, mumps, tetanus, and poliomyelitis, unless a valid vaccine exemption is on file or the child meets the provisional enrollment criteria.
   a. Count the number of students without any sort of immunization record or valid exemption.

8. Total number of kindergarten (2h), and 7th grade (3h) students who are provisionally enrolled.
   a. This should be less than or equal to the sum of column (2).

Part 2 – Vaccine-Specific Information

Column (1) Up-to-Date

In this column, include only the number of students who are up-to-date or completely vaccinated. For example, this would include all those who have completed all required doses of a specific vaccine for their age. A child that has provided serologic evidence of infection or serologic confirmation of immunity to measles, mumps, rubella, hepatitis B, or hepatitis A, should be included as being up-to-date.
Column (2) Provisional

In this column, include the number of students who are in the category of provisional enrollment. A student can enroll provisionally under the following circumstances:

1. When a student has started a series of required vaccinations and is on schedule to receive the remaining doses as rapidly as medically feasible;
2. When a student has transferred from one Texas school to another Texas school and is waiting on the transfer of immunization records (30-day period);
3. When a student is a dependent of a person who is on active duty with the armed forces of the United States and is waiting for the transfer of records from a previous school; or
4. When defined as homeless or in foster care, a student can provisionally enroll for 30 days if acceptable evidence of vaccination is not available.

Please refer to 25 TAC §97.66 for complete information regarding provisional enrollment. A helpful flow chart is available at https://www.dshs.texas.gov/immunize/school/school-requirements.aspx.

Column (3) Conscientious

In this column, include the number of students who have an official Exemption from Immunizations for Reasons of Conscience affidavit form on file from the Department of State Health Services (DSHS). The original form must be on file with the school.

Column (4) Medical

In this column, include the number of students who have a valid medical exemption on file with the school. The student’s physician (M.D. or D.O.) must sign the medical exemption statement. The medical exemption must state that, in the physician’s opinion the required vaccine is medically contraindicated or poses a significant risk to the health and well-being of the child, or any member of the child’s household. Unless the written statement specifies that a lifelong condition exists, the exemption statement is valid for only one year from the date signed by the physician. Students with a history of illness for Varicella should be reported in Column 6 and should not be counted as a medical exemption. **NOTE: A medical exemption is not a conscientious exemption.**

Column (5) Delinquent

This column includes the number of students who are delinquent. Delinquent students are students who are not up-to-date on their immunizations; do not have the required immunizations for their age; do not qualify for provisional enrollment; and do not have a valid medical or conscientious exemption on file. Therefore, Column 5 should not include students from Columns 1, 2, 3, or 4.

Column (6) History

Only count students with a documented history of Varicella (chickenpox) infection in Column 6. Acceptable documentation of infection is limited to a written statement from a parent (or legal guardian or managing conservator), school nurse, or physician attesting to a child’s positive history.
of varicella disease, or of varicella immunity, per 25 TAC §97.65. Do not count students who provide this documentation in columns 1 - 5.

If a student has received varicella vaccine and has a documented history of illness, please include the student in Column (6) ONLY.

**Column (7) Total from Columns 1 – 6**

This total must equal the total enrollment for the specified grade level in section (b) of the table. The number in each row in Column 7 MUST equal the combined total of the corresponding row in Columns 1, 2, 3, 4, 5, and 6. The number in column 7 is the same for each vaccine since it is the total number of students enrolled for that reported grade.

**NOTE:** As you enter your report online, automatic data validations will check for the correctness of your data. For example, the total number of students in Columns 1 - 6 must equal the total enrollment number you entered for that particular grade level.

**Additional Information**

**All Schools**

- Fill out all required fields for the report. If there are no students in a particular category or if the category is not applicable to you, place a zero in the box.
- If your facility only has grades above 7th grade, you are **only required** to complete Section 1 of this report. (District / Non-Public or Private School Information, A - H).
- If your facility has software that computerizes your Annual Report of Immunization Status, please do not send the computerized printout to DSHS. Use your print out to complete the Annual Report of Immunization Status online.
- Do NOT hit “Submit” until all grades are finalized. If you hit submit before all data is entered, you will not be able to continue with data entry, and your report will be incomplete. If this happens, please contact us at (800) 252-9152 or email schoolimm@dshs.texas.gov.
- **Please review your report before you submit it.** Once submitted, you cannot make any changes to the report. Please ensure that all numbers are correct.
- **It is very important that you keep a copy of your report for your records.** After you submit your data online, you will have the opportunity to print a summary report.

**Public Schools**

- This report should include your total district numbers for all requested grades. Please do not submit a separate report for each kindergarten and 7th grade school in your district.

**Charter Schools**

- There should only be one report submitted per charter school district. Charter school reports should reflect all campuses assigned to each charter school “district” as organized in the Texas Education Agency’s AskTED database (http://tea4avholly.tea.state.tx.us/tea.askted.web/Forms/Home.aspx).
Non-Public or Private Schools

- If you received more than one report and the forms have different facility ID numbers, contact us immediately at (800) 252-9152 or email schoolimm@dshs.texas.gov, to ensure that your report is filled out correctly. Do not combine different reports.

- For Catholic diocese schools, please submit the reports with information specific to the school name listed, not the diocese total. Section 1, District / Non-Public or Private School Information (A - H), should only reflect your campus numbers.

Contact the Immunization Unit at (800) 252-9152 or email schoolimm@dshs.texas.gov if you have questions or concerns about the Annual Report of Immunization Status or need more information about immunization requirements.
Report Preparation:

Q. Why don’t I have the option to report Pre-K data?
A. The Annual Report of Immunization Status will NOT collect pre-kindergarten immunization data for the 2018 - 2019 school year.

Q. How should I answer the question that asks for the “Total # of schools in your district / non-public or private school with grade K or 7?”
A. This number reflects the number of physical campuses in your district or non-public or private school with this grade level. Diocese schools should not report diocese totals. This also applies to the Kindergarten and 7th grade data tables: please enter the number of physical campuses with this grade level.

Q. I see the question that states, “Total # of students with a conscientious exemption for all vaccines.” What does this mean?
A. This question refers to the number of students that have a conscientious exemption affidavit on file and are exempt from all required vaccines. This number is a subset of the previous question (number of students with an exemption to one or more vaccines) and should be a smaller number. Some children may not have an immunization record on file. Others may have an incomplete record on file.

Q. Some of my students have conscientious exemption affidavits with all vaccine categories checked (i.e., “exempt from all vaccines”) but also have an immunization record on file indicating that they meet some of the vaccine requirements (e.g., 3 doses of HepB). How should I categorize these students on the report?
A: In the grade-level information, please include these students in the “exempt from all vaccines” count. However, please mark the child as “up-to-date” for the vaccine requirements that are completed.

Q. I see the question that asks for the total number of students without an immunization record. What does this mean?
A. Please enter the total number of students in this grade level that do not have an immunization record OR an exemption on file. These students should be included in the counts of delinquent students (column 5). Please do not include provisionally enrolled students in the count of delinquent students.

Q. I see the “Delinquent” column, is this for all my students who do not have a shot record on file?
A. This is for students that are out of compliance and considered delinquent. In some cases, these students may be counted as “without a shot record” (see above). The following scenarios are examples, not a complete list:
• The student was provisionally enrolled, but did not receive the necessary doses of vaccine or present an immunization record within the allotted time and is now delinquent.

• The student has not received the required vaccines and does not have a valid conscientious or medical exemption on file.

• A student whose conscientious exemption has expired.

Q. **How do I complete the section labeled “Students with a History of Illness” for varicella (chickenpox)?**

A. The 25 TAC §97.65 allows students with a documented history of varicella (chickenpox) illness to satisfy the varicella school entry requirements. Count a student enrolled with a documented history of varicella (chickenpox) illness **ONLY** in the “Students with a History of Illness” column.

Q. **I have a student who has received one dose of varicella but also has a documented history of varicella illness. How should I count this student?**

A. Count all students that have a documented history of varicella illness on file at the school in column (6), “History of Illness.” Designated school staff should count students who have received one dose of varicella vaccine but have a documented history of illness **ONLY** under “# Students with a History of Illness.” The documented history of illness satisfies the varicella requirement.

**Report Submission:**

Q. **I am a new user for my school and do not have a user ID or password. How do I get this information?**

A. You will need your Facility ID and FIN number (located on the mailing address page in the lower right hand side). Go to the Child Health Reporting System (CHRS) website at www.artximmunize.com. Underneath the login box, click the following link: “Click here to register for a new school or child-care facility user account.” Please refer to the tutorial linked on the CHRS website for more detailed instructions.

Q. **I don’t have a password or I forgot my password, how do I get a new one?**

A. You will need your Facility ID and FIN number (located on the mailing address page in the lower right hand side). Go to the CHRS home page at www.artximmunize.com and click on the following link: “I forgot my User ID / Password – School / Child-Care Facility User.” Please refer to the tutorial linked on the CHRS website for more detailed instructions.

Q. **Once logged into the system, I entered my Contact Information and hit “Save.” The system will not allow me to answer the next two questions: “Total # of students with a conscientious exemption” and “Total school enrollment K - 12.”**
A. You will need to go back and hit the “Edit” button, enter your totals for both questions and then hit “Save” again.

Q. I accidentally hit submit before my report was complete, how can I complete my report?
A. Once you hit “submit” you will be unable to edit any information. Complete the paper copy of the form included in this mailing. Email the completed report to schoolimm@dshs.texas.gov and write, “Report was not complete when submitted online”.

Q. My school is only 9th - 12th grade; do I need to submit the Annual Report of Immunization Status?
A. Yes, you will still need to submit the Annual Report of Immunization Status. Please answer the first two questions on the report: “(G) What is the total number of K - 12 students in your district / non-public or private school with at least one conscientious exemption?” and “(H) What is your total district / non-public or private school enrollment for K - 12?”
NOTE: Submit this report must online at http://chrstx.dshs.state.tx.us/CHRS/login.aspx no later than Friday, December 14, 2018.

SECTION 1: DISTRICT / NON-PUBLIC or PRIVATE SCHOOL INFORMATION

(ALL SCHOOLS must complete Section 1)

<table>
<thead>
<tr>
<th>(A) Name of School District or Non-public or private School</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>(B) Facility ID Number</td>
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<td>(C) FIN</td>
<td></td>
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<tr>
<td>(D) Mailing Address</td>
<td></td>
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<tr>
<td>(E) Name &amp; Title of Person Completing Form</td>
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<tr>
<td>(F) Email and Phone Number</td>
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</tbody>
</table>

Please complete items (G) and (H) for your district / non-public or private school.

(G) What is the total number of K - 12 students in your district / non-public or private school with at least one conscientious exemption? _____

(H) What is your total district/ non-public or private school enrollment for K - 12? _____
### Table 2: KINDERGARTEN

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
<th>Value</th>
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</thead>
<tbody>
<tr>
<td>2a</td>
<td>Total # of schools in your district / non-public or private school with grade K.</td>
<td></td>
</tr>
<tr>
<td>2b</td>
<td>Total enrollment for Grade K.</td>
<td></td>
</tr>
<tr>
<td>2c</td>
<td>Total # of K students with a <strong>conscientious exemption for at least one vaccine</strong> (must be ≤ the sum of Column 3).</td>
<td></td>
</tr>
<tr>
<td>2d</td>
<td>Of the students included in 2c, how many students have a <strong>conscientious exemption for all</strong> required vaccines?</td>
<td></td>
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<tr>
<td>2e</td>
<td>Total # of K students with a <strong>medical</strong> exemption for at least one vaccine.</td>
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<tr>
<td>2f</td>
<td>Of the students included in 2e, how many students have a <strong>medical exemption for all</strong> required vaccines?</td>
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<tr>
<td>2g</td>
<td>Total # K students <strong>without</strong> an immunization record. (Do not include students with exemption to all vaccines.)</td>
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<tr>
<td>2h</td>
<td>Total # K students provisionally enrolled for at least one vaccine. (Please see provisional flowchart that is included in the mailing for more information.)</td>
<td></td>
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</tbody>
</table>
### 2018 - 2019 Annual Report of Immunization Status

#### Columns 1, 2, 3, 4, 5, & 6 MUST total Column 7

<table>
<thead>
<tr>
<th>Vaccine</th>
<th># Students Current</th>
<th># Students Exempt Official State of Texas Form</th>
<th># Students Exempt Statement From Health Care Provider</th>
<th># Students Not In Compliance</th>
<th># Students with History of Illness*</th>
<th>(7) Total from Columns 1 - 6</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(1) Up-to-Date</td>
<td>(2) Provisional</td>
<td>(3) Conscientious</td>
<td>(4) Medical</td>
<td>(5) Delinquent</td>
<td>(6) History</td>
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<td>DTaP</td>
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<tr>
<td>Hepatitis A</td>
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<td>Hepatitis B</td>
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<td>MMR</td>
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<tr>
<td>Varicella</td>
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</tbody>
</table>

* If a student has received varicella vaccine and has a documented history of illness, please include the student in Column (6) ONLY.

* If student has documented evidence of immunity or prior disease to measles, mumps, rubella, hepatitis B, or hepatitis A, please include them as up-to-date.
Table 3: 7th GRADE

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td>3a.</td>
<td>Total # of schools in your district / non-public or private school with 7th grade.</td>
</tr>
<tr>
<td>3b.</td>
<td>Total enrollment for 7th grade.</td>
</tr>
<tr>
<td>3c.</td>
<td>Total # 7th grade students with a conscientious exemption for at least one vaccine (must be ≤ the sum of Column 3).</td>
</tr>
<tr>
<td>3d.</td>
<td>Of the students included in 3c, how many students have a conscientious exemption for all required vaccines?</td>
</tr>
<tr>
<td>3e.</td>
<td>Total # 7th grade students with a medical exemption for at least one vaccine.</td>
</tr>
<tr>
<td>3f.</td>
<td>Of the students included in 3e, how many students have a medical exemption for all required vaccines?</td>
</tr>
<tr>
<td>3g.</td>
<td>Total # 7th grade students without an immunization record. (Do not include students with exemption to all vaccines.)</td>
</tr>
<tr>
<td>3h.</td>
<td>Total # 7th grade students who are provisionally enrolled for at least one vaccine. (Please see provisional flowchart that is included in the mailing for more information.)</td>
</tr>
</tbody>
</table>
2018 - 2019 Annual Report of Immunization Status

Columns 1, 2, 3, 4, 5, and 6 MUST total Column 7

<table>
<thead>
<tr>
<th>Vaccine</th>
<th># Students Current</th>
<th># Students Exempt Official State of Texas Form</th>
<th># Students Exempt Statement From Health Care Provider</th>
<th># Students Not In Compliance</th>
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</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(1) Up-to-Date</td>
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<td>(3) Conscientious</td>
<td>(4) Medical</td>
<td>(5) Delinquent</td>
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<td>Meningococcal</td>
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* If a student has received varicella vaccine and has a documented history of illness, please include the student in Column (6) ONLY.

* If student has documented evidence of immunity or prior disease to measles, mumps, rubella, hepatitis B, or hepatitis A, please include them as up-to-date.
1. Enter all immunization data for the 2018 - 2019 school year. Immunization data can be entered electronically between Friday, October 26, 2018 and Friday, December 14, 2018. Please ensure your facility's immunization data reflects the 2018 - 2019 school year.

2. Verify that your school name, school address, Facility ID, and FIN are correct (located on the mailing address page in the lower right hand side).

3. Ensure ALL of your contact information is complete and accurate with Name, Title, Phone Number, and Email. We may need to contact you with questions or concerns.

4. Make sure you correctly answered questions (G) and (H) at the top of your report. The first number should reflect the number of students in K - 12 with a conscientious exemption on file. The second number should reflect your district's total K - 12 enrollment.

5. In the grade level tables, please ensure that the number of students with an exemption to ALL vaccines is included in the number of students with an exemption to at least ONE vaccine.

6. Verify all data has been entered for kindergarten and 7th grade. If your facility does not have kindergarten or 7th grade, please leave this section blank on the report. Once you have verified ALL information is complete and accurate, you can then submit your report.

7. Print a copy of your completed report for your records.

If you have additional questions, please contact the Immunization Unit at (800) 252-9152 or schoolimm@dshs.texas.gov.
The 2018 - 2019 Annual Report of Immunization Status is mailed to all public school districts and accredited non-public or private schools in September. Below, please find a list of the contents and an explanation of resources.

- The Frequently Asked Questions (FAQs) resource provides answers to questions frequently asked during the immunization-reporting period.
- The final submission checklist provides helpful reminders to ensure the report is complete.
- A PowerPoint is available at http://chrstx.dshs.state.tx.us/CHRS/login.aspx to help provide guidance and address common immunization scenarios.

Contents of Mailing

- Cover Letter
- Report Form
- Instructions
- Frequently Asked Questions
- Final Submission Checklist

Major Changes

- Questions regarding coverage for pre-Kindergarten students have been removed. The only grade specific data requested is for Kindergarten and 7th grade students.
- Two doses of hepatitis A are required for students in kindergarten through 9th grade for the 2018 - 2019 school year. (In 2017 - 2018, two doses of hepatitis A were required for students enrolled in kindergarten through 8th grade.)